

PRESENTATION REQUIREMENTS & INFORMATION

To be submitted with your presentation - Required by 17th May 2024

Please email your presentation to Ally Jackson, ally.jackson@isavft.co.uk along with this completed form by the deadline of 17th May 2024. We cannot accept presentations after this date.

Please note the following:

- Your presentation will be tested in advance of the conference.
- No updates can be made during the conference.
- If your file is too large to send via email, please use one of the sharing sites, i.e., Dropbox.
- We cannot accept memory sticks as a means of download for your presentation.
- Please do not have external links within your presentation.
- Please bring a back-up of your presentation.

To enable the organisers to test your presentation and ensure it plays as you expect during your presentation, please advise us below of any videos or sound required.

If you have videos, animations or sound, please indicate the following:

- 1) Slide number(s) they are on:
- 2) Is the media embedded?
- 3) Does the media need a specific plug-in or add-on to run? If so, please specify.
- 4) Does the media have associated sound

There will be opportunities to check your presentation during breaks.

Thank you in advance for your assistance.

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