**AUTHOR’S BIOGRAPHICAL DETAILS**

|  |
| --- |
| **PLEASE INSERT A PHOTOGRAPH OF YOURSELF OR EMAIL AS A PDF**  **This will be used by your session Chairman to identify you at the conference and for your online information.** |

**For Session Chairman introductions, required by 23rd September 2024**

|  |
| --- |
| Exact title of paper:  List of all authors and affiliations:  Paper number: |
| Full name of **presenting** author:  Position:  Organisation:  Background information such as; qualifications, current projects |
| **Powerpoint presentation**  (A PowerPoint template is provided for your use). To assist the organisers, you should email your presentation to [ally.jackson@isavft.co.uk](mailto:ally.jackson@isavft.co.uk) **no later than 21st October 2024** in order for it to be loaded onto the conference laptop and tested.  We cannot accept memory sticks as a means of download for your presentation.  This is because using a multitude of USBs into the conference laptop can introduce viruses. This has happened on numerous occasions causing the event to grind to a halt.  We would also advise you to have a back-up copy of your presentation with you at the event, in case of any unforeseen difficulties. |